

UNIVERSITY OF MINNESOTA
THE UNIVERSITY LIBRARY
MINNEAPOLIS

OFFICE OF THE UNIVERSITY LIBRARIAN

February 26, 1946

Professor Hal Downey
109 Institute of Anatomy

Dear Professor Downey:

You perhaps know that the University Librarian is designated as archivist of the University and that the Library is the depository for archives of the University. Because you will retire at the close of this year, I am writing to ask that you give consideration to turning over to the archives any materials which you will not plan to use in the next few years.

I assume you understand that we are interested in any material which will add to our records for the University. Letters, committee reports, departmental correspondence which is no longer needed in the administrative work of the University, in short, almost anything which you do not keep for personal or departmental use will serve to build up the research resources of the Library with respect to the University of Minnesota. I hope, therefore, that as you go over your records at the University, you will keep in mind the desirability of placing in the University archives much of this material.

It is my pleasure also to offer you a complimentary life membership in the Friends of the University of Minnesota Library. I sincerely hope that you accept and that you will find some pleasure and profit in the work of the Friends.

Sincerely yours,



E. W. McDiarmid
University Librarian

March 25, 1946

Dr. E. W. McDiarmid
University Librarian

Dear Dr. McDiarmid:

I have just noticed that it has been a month since you wrote me regarding the deposit with the University archives of material that might be of interest for the history of the University of Minnesota. As I have not been chairman of the department it is not likely that I have anything of importance. My official correspondence has been concerned with my scientific work and with recommendations of students who were hunting for jobs. I have made it a practice to clean out my files as soon as the topics about which there was correspondence have been settled. I hope to remain here and continue my scientific work if the University will give me laboratory facilities. If that should be the case it will not be necessary for me to go through all of my accumulated material for some time to come. However, I shall keep your letter in mind and save anything that would seem to be of value for the archives.

I have some back numbers of Anatomical Record, Amer. Jour. of Anatomy and Journal of Morphology which I shall donate if the Library has use for them. Maybe we could get a University truck to call for them at my home when I find time to sort them and tie them up.

I want to thank you for the complimentary life membership in the Friends of the University of Minnesota Library. I can assure you that I appreciate this very much.

Sincerely yours,

Hal Downey
Professor of Anatomy